

# RESURRECTION ROMAN CATHOLIC PARISH

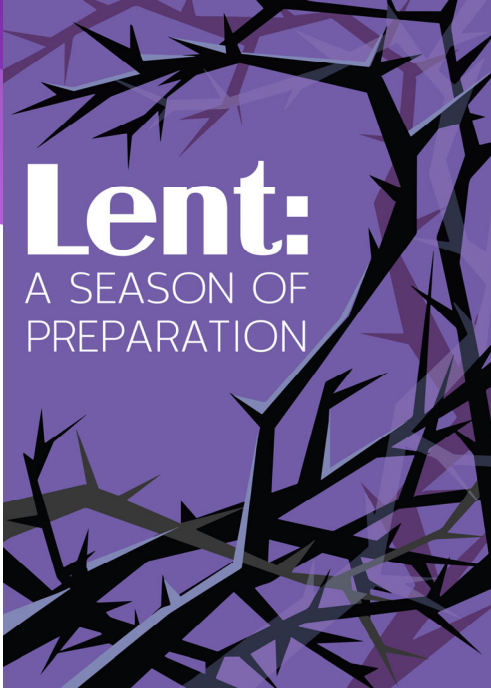
3155 Windsor Park Road - Regina, SK S4V 3B1

Phone: 306-352-0800 Fax: 306-352-0999

Email: [office@resurrectionparish.ca](mailto:office@resurrectionparish.ca)

Office Hours: Monday – Friday: 9:00 am – 2:00 pm

Please ring the doorbell



## Lent at Resurrection Parish

### Adoration:

Fridays 9:30 am - Noon

### Stations of the Cross:

Fridays 7:00 pm

### Taize Prayer:

Wednesdays 7:00 pm

There are a variety of  
Lenten Resources available in the  
gathering space to enrich your  
Lenten Journey

## Mass Intentions

Monday	9:00am	<b>Intentions of Bess Eisler</b> by Karen & Drake Eisler
Tuesday	7:00pm	<b>+ Delmer Daignault</b> by Shaun and Carla Cooney
Wednesday	9:00am	<b>+ George Schaan</b> by Cathy and Austin Gerein
Thursday	9:00am	<b>+ Gary Frohlick</b> by Cecilia Lipoth
Friday	9:00am	<b>+ Roger Piche</b> by Pat Pantel and family

PLEASE SEE OUR HOLY WEEK SCHEDULE LATER IN THIS BULLETIN

## Today's Readings

### Isaiah 43.16-21

*I am about to do a new thing; I will give drink to my chosen people.*

### Ps 126.1-2, 2-3, 4-5, 6

*The Lord has done great things for us; we are filled with joy.*

### Philippians 3.8-14

*I have suffered the loss of all things, in order that I may gain Christ.*

### John 6.1-11

*Let anyone among you who is without sin be the first to throw a stone.*

WORSHIP  
with us



## REGULAR MASS TIMES:

**Saturday: 5:00pm**

**Sunday: 9:00am & 11:00am**

**Monday, Wednesday, Thursday and Friday 9:00am**

**Tuesday evening: 7:00pm**

Masses are broadcast daily at 9:00 am, the links are on our website at [resurrectionparish.ca](http://resurrectionparish.ca)

**PLEASE NOTE:** Due to the increase in attendance at Sunday Masses; we are now utilizing all the pews in the Church so that we may accommodate all those who wish to attend Mass. If you are uncomfortable with such a social setting, we encourage you to attend either the Saturday 5:00 pm Mass or the Sunday 9:00 am Mass as an alternative. For the ongoing safety of all parishioners we will continue to sanitize the Church after every Mass

### Pastoral Team

Father Rick Krofchek (306-352-0988)

Assisting Priest: Father Mau Nguyen - Deacon: Reverend Mr. Joe Lang



## INFORMATION

### RECONCILIATION

By appointment by calling the Priest

### ANointing OF THE SICK / MINISTRY TO THE SICK

Please call the Parish Office to arrange for anointing for someone who is seriously ill, preparing for surgery or home-bound. We can visit upon request

### MARRIAGE

Please contact the Priest to make arrangements *at least nine months in advance*

### SACRAMENTS

- Baptism
- Confirmation/First Eucharist (Grade 2+)
- First Reconciliation (Grade 4+)
- Rite Of Christian Initiation For Adults
- Rite Of Christian Initiation For Children

Contact: [sacraments@resurrectionparish.ca](mailto:sacraments@resurrectionparish.ca)

### FUNERALS

Our staff are able to assist you during this difficult time. Once you have contacted the funeral home, please call the Parish Office to plan the funeral Mass and other arrangements

### PARISH REGISTRATION

Registration forms are available on the Resurrection website, at the parish office or at the Welcome Desk. Please notify the Parish Office of any address changes.

### HOSPITAL CHAPLAINS

Hospital chaplains visit patients and their families to address any spiritual needs, to pray, to provide a friendly face and comforting presence, to talk about people's fears and concerns, to bring Communion, and to contact a priest for anointing of the sick.

Pasqua Hospital: 306-519-1380

Wascana Rehabilitation Centre: 306-530-6511

General Hospital: 306-519-1405

# OUR PARISH

## EVENTS FROM OUR PARISH AND OUR FAITH COMMUNITY

### This Lent, give from the heart



This Solidarity Sunday, Development and Peace's *People and Planet First* campaign invites you to give from the heart and thanks you warmly for your generosity.

Your donation transforms the lives of some of our most vulnerable sisters and brothers across the world.

In Cambodia, for instance, your solidarity helped our partner DPA establish a community fishery in Srey Packly's village. She said, "Thank you very much to DPA and to the donors for supporting my family and fellow villagers to have fresh and healthy fish to eat and to improve our livelihoods."

Such is the difference you can make by giving to your Share Lent parish collection or at [devp.org/give](http://devp.org/give). Thank you for helping us build a world of justice.



PRAYER MINISTRY

**OUR PARISH HAS AN ACTIVE PRAYER MINISTRY. IF YOU OR SOMEONE YOU KNOW IS IN NEED OF PRAYER, OR IF YOU WISH TO JOIN THE PRAYER MINISTRY PLEASE CONTACT**

**Sharon Schauerte, Ph. 306-586-9143**

**Email [sharon\\_schauerte2@hotmail.com](mailto:sharon_schauerte2@hotmail.com)**



### Palm Sunday Mass

- April 9th 5:00 pm
- April 10th, 9:00 am & 11:00 am

### Holy Thursday - Mass of the Lord's Supper

Thursday April 14th at 7:00 pm followed by Adoration of the Blessed Sacrament until midnight

### Good Friday - Passion of our Lord

- April 15th - Liturgy at 1:00 pm & 3:00 pm - followed by veneration and reconciliation until 5:00 pm
- reconciliation until 5:00 pm
- Tenebrae at 8:30 pm

### Holy Saturday

- April 16th at 2:00 pm - **Blessing of the Easter Food**
- **Easter Vigil - Resurrection of our Lord**
  - Mass at 8:30 pm

### Easter Sunday

April 17th Resurrection of our Lord

- Mass at 9:00 am and 11:00 am

(bring bells for ringing during Gloria)



# OUR PARISH

## EVENTS FROM OUR PARISH AND OUR FAITH COMMUNITY

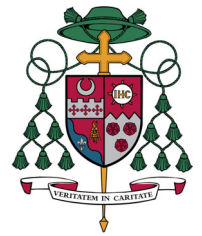
### Pontifical Collection for the Holy Land on Good Friday

The **Good Friday Collection**, on **April 15, 2022**, is requested by the Holy See to help maintain the Christian sites of the Holy Land and to support the Church in the pastoral, educational, and social works that contribute to a sustained Christian presence in the land where Jesus the Christ once walked.

This Pontifical Collection will be taken in the parishes during the Good Friday celebration. Those who are unable to attend the service are still able to contribute online by going to [canadahelps.org](http://canadahelps.org) and searching for "Commissariat of the Holy Land"; or by Interac e-transfers to [teresainte@bellnet.ca](mailto:teresainte@bellnet.ca) Receipts will be issued.

On behalf of the Custody of the Holy Land, I sincerely thank you for your support,

Fr. Robert Mokry, OFM  
Commissary of the Holy land in Canada



**St. Marguerite School is currently accepting applications for fall registration.** To register, please email [d.newman@rcsd.ca](mailto:d.newman@rcsd.ca) or call the school at 306-791-7360.

Children being registered must be 5 years of age by Dec. 31, 2022 and live in the St Marguerite School area



**St. Gabriel school is now accepting kindergarten registrations for the fall of 2022.** For those who have a child turning 5, in 2022, we encourage you to call the staff at (306) 791-1717 to share your intentions. All registrations will be accepted on line by completing the jot form at [www.rcsd.ca/school/StGabriel](http://www.rcsd.ca/school/StGabriel)

### French Immersion Kindergarten Registration



École St. Elizabeth is currently accepting registrations for French Immersion kindergarten for the 2022-2023 school year. All children who will be five years old before December 31, 2022 are invited to register. To submit a registration form, please refer to our school website at <https://www.rcsd.ca/school/StElizabeth/Pages/default.aspx>. Please contact the school office at 306-791-7300 for additional information.

# OUR PARISH

## EVENTS FROM OUR PARISH AND OUR FAITH COMMUNITY



**We're looking for people to sign up to help with all liturgical ministries. Even if you had helped out in the past; please take this opportunity to sign up again. Please see our website for more information**

*Thank You*

Did you know that you can send your weekly tithes and offerings now by e-transfer? Send them to [finance@resurrectionparish.ca](mailto:finance@resurrectionparish.ca) and they will be included with your annual tax receipt. If you would like to inquire about other ways of giving electronically, please email the Parish at [finance@resurrectionparish.ca](mailto:finance@resurrectionparish.ca) or call our office at **306-352-0800**. Thank you again for your generosity in doing the Lord's work in our Parish, our community, our city, and beyond.



*Thank YOU*

The Myriam Family of the Prairies would like to invite you  
To an Afternoon retreat with the theme:

**Bridges or Walls ?  
Being an artisan of Communion  
And building a Revolution of Mercy!**

On Saturday April 9<sup>th</sup>, from 1h30 to 4h30 pm  
**In person at their House of Prayer in McLean**  
**or on Zoom.**

The retreat is including a time of talk and sharing, a time of deepening the Word of God and Eucharistic Adoration.

**For registration, please contact us at 306-761-0528**  
**or email: [pss.prairies@famillemymriam.org](mailto:pss.prairies@famillemymriam.org)**  
**And we'll send you a Zoom link if you prefer following online.**



If you have are set up for automatic giving using your credit card and you now have a new or renewed credit card: please call our office so that we may update your information

*Thank You!*

### PARISHSTAFF

**ASSISTANT TO THE PASTOR**  
Victoria Billett

**OFFICE ADMINISTRATION**  
Lori Babyak

**PARISH FINANCE**  
Gwen Herman

**FINANCIAL ACCOUNT MGR**  
Peggy McIntosh

**FACILITIES&EVENTS MGR**  
Tom Kuntz

**COMMUNICATIONS**  
Randy Johnson

**YOUTH**  
Sera Lizee

**CUSTODIAN**  
Susan Viergutz





# OUR PARISH

## EVENTS FROM OUR PARISH AND OUR FAITH COMMUNITY

Regina  
**PRO LIFE**

### 2022 Drive-Thru Fundraiser

**WED, MAY 4, CHARLOTTE'S TURKEY DINNER**  
**FOOD PICK UP IN THE HOLY TRINITY PARISH**  
**PARKING LOT: 5020 SHERWOOD DRIVE**

AND

**THURS, MAY 5, CHARLOTTE'S ROAST BEEF DINNER**  
**FOOD PICK UP IN THE CHRIST THE KING PARISH**  
**PARKING LOT: 3239 GARNET ST**

Pick up between  
5:00 - 6:00 p.m.  
Each night.

**\$25**  
per person

Don't get out of your  
car. Pick-up food  
and enjoy at home.

To purchase a take-out meal, email [rpla@sasktel.net](mailto:rpla@sasktel.net)  
with your FULL NAME, EMAIL ADDRESS, HOW MANY  
MEALS YOU ARE PURCHASING, AND PHONE NUMBER.  
Then, please e-transfer the payment to [rpla@sasktel.net](mailto:rpla@sasktel.net)  
Call 306-569-1985 for other payment options.

THANK YOU FOR YOUR SUPPORT.



### **Social Justice Committee**

We are once again partnering with the Northern Village of Beauval to support their gardening project. They have 20 gardeners who are excited about the new growing season.

They are in need of the following seeds for their container gardens: carrots, peas, bush beans (yellow), lettuce, herbs, pumpkin (sugar pie), sweet peas and cucumber-bush variety.

If you are interested in participating in this project we invite you to visit our website and sign up to donate new seed package(s), or follow this link

<https://resurrectionparishregina.flocknote.com/signup/86879>

*We ask that seed packages be dropped off at the office between 9:00 am and 2:00 pm by April 17.*

Thank you for your generosity and anticipated support.



## SIGN THE PETITION

...to make sure that the leadership candidates bring forward policies and debate ideas around life in the womb, parliament, freedoms and end of life care.”

ARNOLD VIERSEN  
CONSERVATIVE MP



Here are 5 key areas where we want to see policies presented and debated in the House of Commons. Please click on [this link](#) to read a more detailed explanation of each point, and to **sign the petition** if you are interested in these ideas and want to know the leadership candidate's positions.

- 1) Saving Lives
- 2) Protecting Freedom
- 3) Strengthening Parliament
- 4) Respect for Other Jurisdictions
- 5) Protecting Life After Birth

The link to sign the petition is:

[https://www.arnoldviersen.ca/cpc\\_leadershipquestions](https://www.arnoldviersen.ca/cpc_leadershipquestions)



# SACRAMENTS

... an ongoing journey of faith

## RCIACORNER

### Pray for Brianne



Hi, my name is Brianne. I started my RCIA journey in October 2022.

Since starting RCIA I have found that my prayer life has become richer and my faith deeper. I am becoming more confident in my understanding of the faith which in turn has led to me to be more confident and excited when sharing what I have learned with friends and family. Also, as a mother, I have found myself more excited with each passing week to share the faith with my daughter; through prayer, talking about the saints, mass or baptism. I grew up in church, but being called back to the church of my baptism has been such a blessing and I know that in the final weeks to come I'll continue growing.

The highlight of my journey so far has been the time shared with our RCIA community (it really is such an amazing group of people), and also the conversations that have been shared with family and friends as a result of my journey.

The first thing that comes to mind is Eucharist; I am really looking forward to continually taking part in the Eucharist after Easter-Vigil.

At RCIA there is a place for everyone!  
Seeker or Volunteer – all are welcome!

Adults seeking to discern or support someone who is,  
contact [rcia@resurrectionparish.ca](mailto:rcia@resurrectionparish.ca)  
or call Danica Love @ (306)789-7628

Unbaptised youth preparing to receive the Catholic  
Sacraments of Initiation,  
contact [rcic@resurrectionparish.ca](mailto:rcic@resurrectionparish.ca)  
or call Karen Almasi-Tait @ (306)585-8474



## SACRAMENT PREPARATION

### Baptism Registration is ongoing

Preparation classes are required, so register as soon as possible. Registration can be submitted and classes taken prior to the birth of your child.

A baptism celebration is scheduled for April 24, 2022. The celebration will be filled as completed registrations are received.

Register by email to:  
[sacraments@resurrectionparish.ca](mailto:sacraments@resurrectionparish.ca).

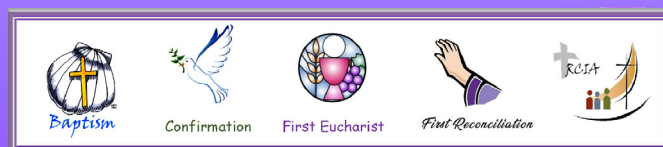
Children's sacrament programs have started. We have gone to an online version, if you wish to register for confirmation/first Eucharist or First Reconciliation you may do so by contacting the parish office.

**Anointing of Sick** – available to anyone who is seriously ill or preparing for surgery

**Reconciliation** – Priests are available before or after any Mass - or by appointment

**Marriage** – register as soon as possible to ensure marriage preparation can be completed

**For any of these sacraments  
Call Fr. Rick at 306-352-0988**







March 27, 2022  
Fourth Sunday of Lent

### Letter for Solidarity Sunday

Dear Brothers and Sisters in Christ,

Next Sunday, the Fifth Sunday of Lent, has for many years been known in Canada as Solidarity Sunday. On that day so close to the Commemoration of the Lord's Passion, Death and Resurrection, we again take up a national collection for the Canadian Catholic Organization for Development and Peace (CCODP). This year their Share Lent campaign is called People and Planet First and encourages us to live more in communion with the peoples of the Global South.

In his Encyclical Letter *Fratelli Tutti*, Pope Francis writes: "Solidarity means much more than engaging in sporadic acts of generosity. It means thinking and acting in terms of community. It means that the lives of all are prior to the appropriation of goods by a few. It also means combatting the structural causes of poverty, inequality, the lack of work, land and housing, the denial of social and labour rights. It means confronting the destructive effects of the empire of money. (#116)

The Canadian Catholic Organization for Development and Peace has worked continuously since 1967 through partner organizations in the Global South to support authentic human development and lasting peace in those regions. Their efforts have helped Canadian Catholics to think and act "in terms of community" and provide regular charitable aid that has impacted countless lives.

In a spirit of solidarity and heart-felt charity, Development and Peace responded immediately to a crisis in a different part of the world: the horrific attack against Ukraine. An allocation of \$75,000 was made to assist with food, shelter, medical care, and transport to safe places for displaced or threatened persons. Although the collection on Solidarity Sunday funds CCODP's projects in the Global South, you may also wish to assist with their emergency appeal for the people of Ukraine. Donations to that fund can be made on their website, by calling 1-888-664-3387 or by mailing them a cheque drawn in favour of Development and Peace and marked *Emergency Ukraine*.

In this Season of Lent when we remember how God's Son became poor to enrich us with God's life and a new vision of universal love, it is a "favourable time" to express our deep commitment to our brothers and sisters who are in need.

Thank you for your sacrifices and prayers that bring so much good to our world.

Sincerely in Christ,

✠ Most. Rev. Stephen A. Hero  
Bishop of Prince Albert





**Archbishop Murray Chatlain**  
**Archdiocese of Keewatin-Le Pas**  
**P. O. Box 270, The Pas, MB R9A 1K4**  
[chancery@keepas.ca](mailto:chancery@keepas.ca)

March 8, 2022

Dear Brothers and Sisters in Christ,

This Lent, let's put People and Planet First.

For more than 50 years, Development and Peace – Caritas Canada has responded to emergency situations and worked with local communities in many countries to help people from around our world. As the official solidarity organization of the Catholic Church in Canada, it puts a focus on democracy and citizen participation, ecological justice, peace and reconciliation and justice for women. It does this through partnerships with grassroots organizations working in communities in the Global South.

Thanks to the support of many Catholics like you, Development and Peace has been able to partner with Caritas Ukraine and deliver an emergency response of over \$500,000 to respond to the emerging humanitarian crisis in that country.

It has also partnered with organizations in countries which are vulnerable to climate change like Madagascar where they raised awareness and mobilized people to respond to the climate emergency in their region.

Activists in many countries of the Global South are threatened and criminalized for claiming the right to a healthy environment that is being threatened by corporate interests. Thanks to the solidarity expressed by many Catholics like you, they gain the strength to continue to speak out. In addition, Development and Peace is calling on the federal government to enact strong laws that would compel Canadian companies to respect human and environmental rights, wherever in the world they operate. If you have not yet signed the petition, it is not too late! This petition, Share Lent resources and information on the emerging crisis in Ukraine can be found on their website <http://www.devp.org>

This Lent, I urge you to take the time to reflect using the reflections and resources available from Development and Peace. Please prayerfully consider a generous contribution to Share Lent through the Solidarity Sunday collection, usually on the Fifth Sunday of Lent, at your parish, by becoming a Share Year-Round donor, or online through the website. This Lent, let's put People and Planet First! In the words of Pope Francis' message for Lent 2022, "In this season of conversion, ... let us not grow tired of doing good. The soil is prepared by fasting, watered by prayer and enriched by charity."

Yours in Christ,

Archbishop Murray Chatlain  
Archdiocese of Keewatin-Le Pas



**Roman Catholic Diocese of Saskatoon**  
**OFFICE OF THE BISHOP**

123 Nelson Rd  
Saskatoon SK S7S 1H1  
www.rcdos.ca

Phone: 306-242-1500  
Fax: 306-244-6010  
Toll free: 877-661-5005



March 1, 2022

**Dear Brothers and Sisters in Christ,**

The theme of this year's Share Lent campaign is *People and Planet First* which is inspired by Pope Francis' encyclicals *Laudato Si* and *Fratelli Tutti*. The Holy Father began work on these encyclicals before the outbreak of the Covid 19 pandemic, and the current circumstances that our world faces today has rendered the central message of both papal letters all the more prophetic and urgent.

A key emphasis of Pope Francis is linking the love of neighbour – and especially those who make up the poorest nations and those on the social and geographical peripheries – with the care and protection of our global planet. Our CCCB president, Bishop Raymond Poisson quotes Pope Francis, who states in *Laudato Si*, “...a true ecological approach always becomes a social approach; it must integrate questions of justice I debates on the environment, so as to hear both the cry of the earth and the cry of the poor.”

Perhaps more than ever – in this environment of crisis and conflict (especially in Ukraine), fear, and social polarization– we need to hear the call of Christ and His Gospel to realize the meaning of being the People of God – who commit to a caring way of *all* our brothers and sisters.

This Lent, we can support the *People and Planet First* campaign by holding in our hearts and prayers those persons both locally and around the world who are on the peripheries of our communities because of poverty, conflict and war, separation from their homelands, ill-health, and many other circumstances even more magnified because of the current state of our world.

A time of crisis on this scale is especially a time when we need to be vigilant about the temptation to allow fear to fuel other ‘sins’, including prejudice and racism; unhealthy competition for limited resources, and a lack of caring and ‘heart’ for the brother and sister who is beyond our gaze and concern.

During this Lent, let us support the *People and Planet First* campaign by a renewed commitment to *have the same mind and heart as Christ Jesus* – who holds in His sacred heart all peoples of our world. The Canadian Conference of Catholic Bishops again designates the 5<sup>th</sup> Sunday of Lent as Solidarity Sunday when our annual Share Lent collection will be taken up. On Sunday, April 3<sup>rd</sup> I ask you to please be generous in donating to Development and Peace.

Sincerely in Christ,

✠ Most Reverend Mark A. Hagemoen  
Bishop of Saskatoon

# Country Gospel Sing-A-Long

at

**St. Peter's Parish Hall**

**100 Argyle St.**

**Regina**

**wheelchair accessible**

**south side entrance**

**parking behind the church**



**Join:**

**Free Spirit**

**Sunday April 10**

**at 2:00 p.m.**

**free will offering – proceeds to St. Peter's CWL**

**for more information call: Patricia – 306 530 3075**



# Preloved Clothing Sale -- Donations Welcome

**Men**

**Also.....50/50 Raffle and Silent Auction & Concession**

**Women**

**Teen**

**Youth**

**Children**

**Baby**

**&**

**Accessories**



Sponsored by.....  
Our Lady of Peace  
55+ Seniors  
Call Betty 545-  
3402

Bring with you a bag or two

***Our Lady of Peace – 425 Broad St. North***

**Thursday, April 28      2:00 to 7:00 p.m.**

**Friday, April 29      10:00 to 7:00 p.m.**

**Saturday, April 30      10:00 to 3:00 p.m.**



# Our Lady of Peace

425 Broad St. North



## EasterSpring Drive-Thru

## Pick-Up Supper

Pick up between  
5 & 6 p.m.

Roast Beef ...Friday, April 22 &  
Turkey...Sunday, April 24, 2022

**Catered by Charlotte's Catering**

*For Tickets (\$24.00 a meal) or info .....Please call ....*

*Anita - 306 543-0421 OR*

*Call or text Dennis - 306 530-2370 (also for e-transfers)*



Check out our Website: [Ourladyofpeaceregina.com](http://Ourladyofpeaceregina.com)

Facebook: Our Lady of Peace Regina

Sponsored by Our Lady of Peace Finance Council and all Proceeds  
to help with Mortgage Payments

# St Anne Parish – Regina, SK

## **Position Title: Office Administrator (March 2022)**

### **Overview:**

The Office Administrator is responsible for the completion of day to day operations including reception/office, records management, general administration, financial, security and miscellaneous duties as assigned.

The position deals with highly sensitive and confidential information.

The position reports directly to the Pastor/Administrator (hereinafter referred to as “Pastor”).

### **Activities and Responsibilities include, but are not limited to:**

#### **Reception / Office**

- Greet / redirect and assist parishioners, public, and volunteers in person, over the telephone and by email
- Maintain an effective relationship with all parishioners and volunteers
- Respond to inquiries within sphere of knowledge and ability
- Open, handle and distribute mail, prepare and process outgoing mail
- Order parish supplies and services, pick up when necessary, arrange for payment and maintain office equipment
- Administer the office’s central email box – handle matters or forward to others for completion and follow-up as necessary to ensure inquiries are progressed
- Coordinate hall, room and church bookings for various functions

#### **Records Management**

- Primary administrator for parish software applications and paper records
- Maintain well organized parish files (hard copies and electronically)
- Maintain a calendar and records of all hall, room and church bookings
- Record / schedule Mass and baptism requests, accept and record stipends, provide receipts
- Record Sacramental preparation registrations
- Maintain Parish Friendly data (enter, update, delete, reports, backup).
- Record baptism sacramental documents in various Registry books, Parish Friendly software, and parishioner files – complete requests from parishioners / former parishioners for their personal specific requests



## **General Administration**

- Prepare documents (letters, reports, forms, emails)
- Prepare reports for distribution (e.g. Pastoral Council Annual General Meeting reports, Finance Council reports to parishioners, weekly parish bulletins, reporting to the archdiocese)
- Provide administrative support to the Pastoral Council and Finance Council. This will include attending the meetings to record the minutes and preparing/issuing Council meeting packages at the direction of the respective Chair of each Council.
- Maintain various lists / documents / keys for office and building, record and distribute keys and alarm codes in accordance with the requirements set out
- Assist with contingency plan for computer server and files (both hard and e-files) according to systems support contractor (e.g. backs up Parish Friendly application on a weekly basis)

## **Finance**

- Count and verify collections as needed
  - Make weekly bank deposits
  - Maintain petty cash system
- St Anne Parish – Office Administrator job description (Oct2020) 2
- Pick up, receive, count and deposit various monies (e.g. sale of items including Missals and calendars)
  - Receive and record monies (i.e. donations, baptism fees, Mass intentions, refugee sponsorship)
  - Review and validate expenses (i.e. operations, office and building supplies/services)
  - Issue and finalize signed contracts for facility use and invoice for rental in accordance with the use and rental guidelines provided
  - Maintain a record of all operating costs of hall and rectory
  - Input and run all processes in Parish Friendly systems regarding parishioner donations
  - Review, validate, prepare, record and process receipt/payment of income and expenses
  - Maintain outside contracts and renewals (e.g. copier, etc.)
  - Receive monies and record same, prepare bank documents, deposits, etc.
  - Prepare and process payroll
  - Prepare and process monthly priest pension costs and documentation
  - Prepare and process monthly expenses related to church and rectory
  - Prepare, record and issue donation envelopes
  - Prepare and issue year-end tax receipts

## **Miscellaneous Functions**

- Update parish information on website
- Prepare and distribute weekly parish bulletin (research, write/prepare, website, email, photocopy, advertisements from businesses)
- Provide direction to caretaker regarding room rental requirements, and provide instructions for other additional duties (e.g. additional / special cleaning)
- Contact caretaker/maintenance when issues arise within the scope of those duties
- Maintain foyer documents and bulletin boards in good order and up to date
- Maintain the master schedule (calendar scheduling systems)
- Assist with funeral preparation details where requested (e.g. contacting CWL for lunches, Liturgical contacts for altar servers and musicians)

## **Special Projects**

- As assigned by the Pastor (which are within the expectations of the position and within the knowledge, skill and ability of the incumbent).

## **Qualifications/Skills:**

- Practicing and active Catholic who believes in and able to defend the faith
  - Positive, proactive individual with excellent service / people skills
  - Strong organizational and time management skills
  - Able to meet deadlines
  - Able to multi-task in a busy office environment
  - Strong knowledge, skills and ability with technological applications (i.e. MS Office Suite - Word, Excel, email)
  - Knowledge, skill or ability working with other equally dynamic products (i.e. Parish Friendly) is an asset
  - Ability to work independently and in a team environment
  - Excellent oral and written English communication skills
  - Attention to detail
  - Maintain high level of confidentiality at all times
  - Able to make decisions within scope of position
  - Able to type / keyboard (suggested 30 w.p.m.)
  - Valid driver's license and access to a vehicle for work purposes
- St Anne Parish – Office Administrator job description (Oct2020)

## **Education:**

A certificate in Office Management or a similar program with a minimum of seven (7) years' experience **or** a combination of education and/or experience in an office role is preferred.

## **Working Environment:**

This position is permanent part time based on **(18 hours per week - three 6hour days)** subject to future

changes and may require occasional increases in hours during peak periods.

This position is impacted by the Liturgical Calendar; therefore, the employee is to be available during

Christmas, Easter and other peak periods of the year and/or as determined by key parish activities.

## **Salary and Benefits:**

Benefits are those which the Archdiocese provides (see website for details). Salary **\$16-20** per hour, based on experience, with a six (6) month probationary period.

March 2022



# Archdiocese of Regina *Bulletin*

April 3, 2022  
5th Sunday  
of Lent



### Solidarity Sunday

This Solidarity Sunday, Development and Peace's People and Planet First campaign invites you to give from the heart and thanks you warmly for your generosity.

Your donation transforms the lives of some of our most vulnerable sisters and brothers across the world.

In Cambodia, for instance, your solidarity helped our partner DPA establish a community fishery in Srey Packly's village. She said, "Thank you very much to DPA and to the donors for supporting my family and fellow villagers to have fresh and healthy fish to eat and to improve our livelihoods." Such is the difference you can make by giving to your Share Lent parish collection or at [devp.org/give](http://devp.org/give). Thank you for helping us build a world of justice.

### Holy Spirit Retreat

The Office of Youth and Young Adult Ministry will host a "Holy Spirit Retreat" from Friday, April 22nd to Sunday 24th at the Mother Teresa Center out at Kenosee Boys and Girls Camp. The retreat will start at 8:00 PM. on Friday evening and will finish at 11:30 AM on Sunday morning. The retreat will focus on an openness to the Holy Spirit (and His gifts) in our lives. Young adults are specifically invited, but adults of all ages are welcome. The cost for the weekend is \$35. To register, please email us at [ooyam@archregina.sk.ca](mailto:ooyam@archregina.sk.ca)

### Divine Mercy Sunday Celebration

Archbishop Bolen will be celebrating Divine Mercy Sunday, April 24, in Weyburn at St. Vincent de Paul Parish (314 3rd St NE). Adoration and Reconciliation begin at 2:30 PM, recitation of the Chaplet of Divine Mercy at 3 PM, remarks from Archbishop Bolen at 3:30 PM, followed by continued quiet prayer until Mass at 5 PM. Neighbouring priests from around the deanery will be assisting with Reconciliation. Referring to Divine Mercy Sunday, Jesus told St. Faustina, "I desire that the Feast of Mercy be a refuge and shelter for all souls, and especially for poor sinners. The soul that will go to Confession and receive Holy Communion shall obtain complete forgiveness of sins and punishment. On that day all the divine floodgates through which graces flow are opened" (Diary 699). Everyone welcome.

### Walking Together at the Archdiocesan Synod Gathering

Save the date for the upcoming Archdiocesan Synod Gathering. As the diocesan phase of the Synod comes to a conclusion, everyone is invited to join in an historic first-ever gathering of the whole people of God in our diocese. Saturday, May 28 from 10 am to 4 pm (come early for Mass at 9 am). Resurrection Parish, 3155 Windsor Park Rd, Regina. Come join in the final discussions and revisions of our diocesan report on the Synod before we send it on towards the Synod of Bishops in 2023. Everyone is welcome. All parishes and groups should be represented. Plan now to be part of this time of reflection and prayer together with your archbishop.

### Harmed by the church? Feeling betrayed, abandoned, or abused?

Do you want to take part in the Synod but can't approach a parish? If you would like to share in a safe way with a victim's advocate, please contact Victim Services Advocacy at [victimserviceadvocacy@gmail.com](mailto:victimserviceadvocacy@gmail.com) or the Archbishop's Delegate, 306-400-3655 or by email [enquiry@archregina.sk.ca](mailto:enquiry@archregina.sk.ca).



### Chrism Mass

The Chrism Mass will be held on Monday, April 4 at 2:00 PM at Holy Rosary Cathedral. The Mass will be livestreamed, visit our livestream page at [archregina.sk.ca/live](http://archregina.sk.ca/live).

### Stewardship Bulletin Bit

*"...For his sake I have accepted the loss of all things and I consider them so much rubbish, that I may gain Christ..." (Phillipians 3:8)*

The first commandment says that we should not put other gods before the Lord. Sharing all of our gifts - our time in prayer, our talent in charitable works and our treasure to support the Church helps us keep God first in everything. It helps us from putting other gods before God. It helps us from becoming a slave to our possessions. It helps us to use our gifts for the glory of God and not for the glory of ourselves.



# BULLETIN BOARD

**itwewin Corner** (itwewin is the Cree word which means 'the word' or 'as it is said...')

Fr. John Weckend, Archdiocese of Regina Truth and Reconciliation Healing Committee

Did you know... "The Métis are a distinct Indigenous nation with their own history, culture, languages, and territories with deep historical roots in the three Prairie Provinces, and parts of northwest Ontario, northeast British Columbia, the Northwest Territories, and northern Montana and North Dakota. The Métis Nation is made up of the descendants of Indigenous women (mainly Cree and Ojibway) and Euro-settler men (mainly French-Canadian, Scots, and Orcadian)." Source: Gabriel Dumont Institute. [View the Timeline of Métis History.](#)

## TF290: Galileo and St. Robert Bellarmine with Brett Fawcett - Part 1

Guest Brett Fawcett joins the podcast from his balcony in China to discuss the theology of Galileo and the scientific philosophy of his compatriot, St. Robert Bellarmine.

Show Snippet: "Galileo is writing in the midst of the response to the reformation. And one of the big debates over the reformation is 'who has the authority to interpret scripture?' and Galileo is deigning to tell a priest 'here's how we should interpret some bible passages...'"

[thinkingfaith.libsyn.com/galileo-and-robert-bellarmino-with-brett-fawcett-part-1](http://thinkingfaith.libsyn.com/galileo-and-robert-bellarmino-with-brett-fawcett-part-1)

## Afternoon Retreat with the Myriam Family

To an Afternoon retreat with the theme:

Bridges or Walls?

Being an artisan of Communion

And building a Revolution of Mercy!

On Saturday, April 9th, from 1h30 to 4h30 pm

In-person at their House of Prayer in McLean or on Zoom.

The retreat is including a time of talk and sharing, a time of deepening the Word of God, and Eucharistic Adoration.

For registration, please contact us at 306-761-0528

or email: [pss.prairies@famillemyriam.org](mailto:pss.prairies@famillemyriam.org)

And we'll send you a Zoom link if you prefer to follow online.

## 2022 CAMPION ALUMNI OF DISTINCTION AWARDS GALA

Thursday, May 12, 2022

The Atlas Hotel, 4177 Albert Street, Regina

Cocktails: 6:00 PM

Program begins: 7:00 PM

Tickets: \$100 each

Table of 8: \$700

Corporate table: \$800

(with your logo displayed)

Student sponsor table: \$700

(You buy a table of 8, take 6 tickets for yourself and we seat 2 Champion students with you!)

PURCHASE TICKETS AT:

[campioncollege.ca/alumni/dinner/](http://campioncollege.ca/alumni/dinner/)

## Rachel's Vineyard Ministry of SK 2022 Retreat

Are you hurting because of an abortion? Rachel's Vineyard is a safe place to renew, rebuild and redeem hearts broken by abortion. Weekend retreats offer you a supportive, confidential and non-judgmental environment where women and men can express, release and reconcile painful post-abortive emotions to begin the process of restoration, renewal and healing. Our next retreat in Saskatchewan will be held April 29- May 1 2022, in a location near to Saskatoon.

To register or speak to someone confidentially, please contact Elaine at 1-306-480-8911 or email: [r.vineyardsk@sasktel.net](mailto:r.vineyardsk@sasktel.net)

## Special Collection Ukraine Emergency

Donations for the Ukraine Emergency may be made through the Development and Peace Website at [devp.org/en](http://devp.org/en)

## Trinity Manor at Westerra: Welcome Home!

We are one of Regina's most welcoming retirement homes, and are part of the Emmanuel Care community. Emmanuel Care is a healthcare ministry of the Catholic Church. Our residents mention "This is a Catholic community, and we welcome people from all faith traditions. We are safe, and have our community here".

We offer the best in style and support with modern one and two-bedroom suites, for rent starting at \$2245. With Trinity Manor's selections of suites, there's never been a better time to enjoy a carefree retirement. Attend daily Mass, receive the sacraments, or spend time in quiet reflection in our tranquil chapel. Our amenities promote opportunities for our residents' personal growth, while providing stimulating and entertaining activities. Start your day by enjoying the country sunrise, 10 minutes from downtown. Book your personal tour now by contacting Janet at 306-550-8077 or visit us at [trinitymanorregina.ca](http://trinitymanorregina.ca).

**PRAYER  
FASTING  
ALMSGIVING**

LENT 2022



## Archdiocese of Regina

445 Broad Street North

Regina, SK S4R 2X8

(306) 352-1651

Please send Bulletin Announcements to:  
[communications@archregina.sk.ca](mailto:communications@archregina.sk.ca)

*The Archdiocese of Regina is located on Treaty 4 Territory, the traditional lands of the Nêhiyawak, Nahkawé, and Nakota, and homeland of the Dakota, Lakota, and Métis peoples.*

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